



# **JOB OPPORTUNITY**

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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**SUPERVISING SPECIAL INVESTIGATOR II (NON-PEACE OFFICER)  
(CHIEF INVESTIGATOR)**

**\$6,058 - \$7,313**

**INVESTIGATION DIVISION  
LOS ANGELES**

**INTERNAL DEPARTMENTAL TRANSFER/PROMOTIONAL CANDIDATES ONLY**

**RESPONSIBILITIES:** Under the direction of the Division Chief, Investigation Division, plans, organizes, manages and directs the investigative activities of investigators, analysts and support personnel in an office or offices of the Investigation Division. Responsible for all functions and decision-making of the assigned office, including budgeting, staffing, and the allocation of resources. Assists the Division Chief in policy and procedure analysis and development. Provides reports on the office's utilization of resources dedicated to each program. Provides expert analysis and testimony at legislative hearings, consumer meetings, insurance industry meetings on enforcement related matters. Travel may be required.

**DESIRABLE QUALIFICATIONS:**

- Ability to be self-motivated, to motivate others, to set and achieve goals, and to operate with a high degree of independence;
- Ability to successfully perform both the investigative and administrative duties of the job;
- Ability to liaison with other law enforcement and prosecuting agencies in the region;

**WHO MAY APPLY: WHO MAY APPLY:** Applications will be accepted from current State employees at the Supervising Special Investigator I level, those within transfer range, or those with list eligibility. All applications will be reviewed; however, only the most qualified candidates will be interviewed. ***All applicants must clearly indicate the basis of their eligibility on the state application.***

**APPLICATION PROCEDURE:** Send a completed standard State of California application to Maria Fuentes, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **PLEASE INDICATE "SUPERVISING SPECIAL INVESTIGATOR II (NON-PEACE OFFICER), PSN # 413-386-8545-xxx" ON THE STATE APPLICATION.** APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. For additional information, please call (916) 492-3309 or email Maria.Fuentes@insurance.ca.gov.

**FINAL FILING DATE:** April 26, 2013 by 5 p.m., Close of Business

**NOTE:** Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to CalHR for review and the applicant's name may be

04/17/13 tb for mf

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**DO NOT SUBMIT APPLICATIONS TO CalHR**

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF  
RACE, COLOR, CREED, NATIONAL ORIGIN  
ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION,  
AGE OR SEXUAL ORIENTATION.

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removed from the eligibility list. If you are applying for more than one recruitment, a separate state application (std 673) is required for each recruitment for which you would like to be considered.

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